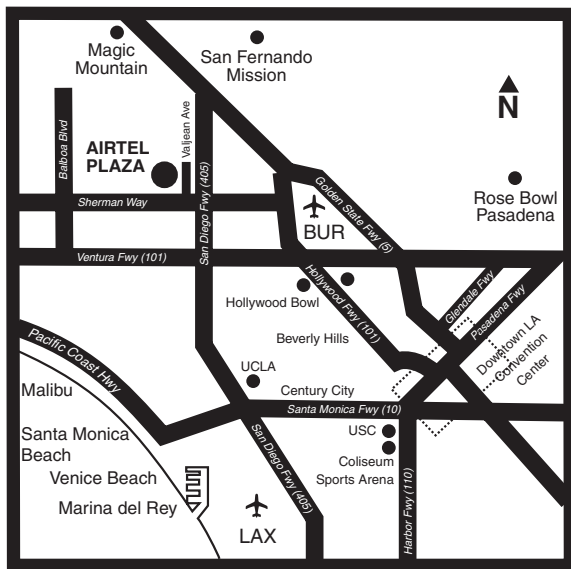


## LOCATION

### AirTel Plaza Hotel and Conference Center



**101 FREEWAY SOUTH (Ventura Fwy)** Take the 405 Fwy North (San Diego) to Sherman Way — Reseda Exit. Proceed west onto Sherman Way. Go approximately one mile to Valjean Avenue. Turn right onto Valjean. Hotel on left.

**101 FREEWAY NORTH (Ventura Fwy)** Take the 405 Fwy North (San Diego) to Sherman Way — Reseda Exit. Proceed west onto Sherman Way. Go approximately one mile to Valjean Avenue. Turn right onto Valjean. Hotel on left.

**405 FREEWAY SOUTH (San Diego)** Exit Sherman Way, which exits onto Haskell Avenue. Make a left turn on Haskell and an immediate right turn onto Sherman Way. Go approximately one mile to Valjean Avenue. Turn right onto Valjean. Hotel on left.

**405 FREEWAY NORTH (San Diego)** Exit Sherman Way — Reseda Exit. Proceed west onto Sherman Way. Go approximately one mile to Valjean Avenue. Turn right onto Valjean. Hotel on left.

**For more information call  
(818) 901-5690**

Space is limited. First come, first served. No break in schedule. Please set aside time for lunch when selecting classes.

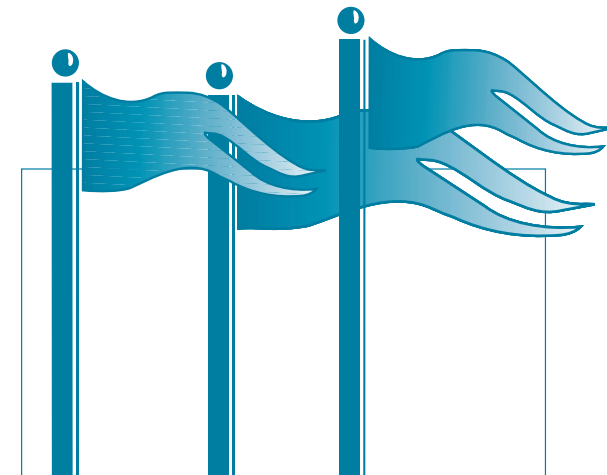
State Board of Equalization  
PO Box 7735  
Van Nuys, CA 91409-7735

The State Board of Equalization and  
The Honorable John Chiang,  
*Vice Chair, 4th District*

*Invite you to a . . .*

## SMALL BUSINESS FAIR

*"A one-stop source of information"*



**Wednesday, October 17, 2001**

**8:30 A.M. TO 3:00 P.M.**

### Keynote Speaker

Council Member for the  
City of Glendale,  
The Honorable Frank Quintero

**FREE ADMISSION  
FREE PARKING**

**AirTel Plaza Hotel  
7277 Valjean Avenue  
Van Nuys, CA 91406**

## PARTICIPANTS

Board of Equalization (BOE)

*Sales and Use Tax Department*

*Special Taxes Department (Fuel Taxes,  
Environmental Fees, Excise Taxes)*

Department of Industrial Relations

Employment Development  
Department (EDD)

Franchise Tax Board (FTB)

Immigration & Naturalization Service

Internal Revenue Service (IRS)

Los Angeles County Assessor

Los Angeles County District Attorney

Office of Finance

Los Angeles City Tax & Permit  
Division

U.S. Small Business Administration



Taxpayers' Rights Advocates (BOE, EDD,  
FTB, IRS)

Information booths set up in  
Concorde I will be open to the  
public from 9:00 A.M. to 3:00 P.M.



*Please let us know if you have concerns with physical  
accessibility to the Small Business Fair or if you need  
any other special assistance.*

## SMALL BUSINESS FAIR SCHEDULE OF PRESENTATIONS

The opening session will be held in the Concorde III from 8:30 A.M. to 9:00 A.M.

	CONCORDE II	CONCORDE III	LINDBERGH I	LINDBERGH III	EARHART I
<b>8:30 A.M.- 9:00 A.M.</b>	<b>Welcome and Keynote Address (Concorde III)</b>				
<b>9:00 A.M.- 9:50 A.M.</b>	<b>Record-Keeping (IRS)</b>	<b>Employee or Independent Contractor (EDD)</b>	<b>How to Prepare a Sales Tax Return (BOE)</b>	<b>Bad Check Restitution Program (Los Angeles County District Attorney)</b>	<b>State Income Tax and Small Busi- ness (FTB)</b>
<b>10:00 A.M.- 10:50 A.M.</b>	<b>Home Based Business (IRS)</b>	<b>How to Start a Small Business (U.S. Small Business Administration)</b>	<b>Sales and Use Tax Exemptions (BOE)</b>	<b>Business Tax Registration (Office of Finance)</b>	<b>California Labor Laws and Regulations (Department of Industrial Relations)</b>
<b>11:00 A.M.- 11:50 A.M.</b>	<b>Financing Your Small Business (U.S. Small Business Administration)</b>	<b>Minimizing Unemployment Insurance (EDD)</b>	<b>How to Prepare a Sales Tax Return (BOE)</b>	<b>Offers in Compromise (FTB)</b>	<b>Basic I-9 Requirements (U.S. Immigration)</b>
<b>12:00 P.M.- 12:50 P.M.</b>	<b>Tax on Business Income (IRS)</b>	<b>How to Start a Small Business (U.S. Small Business Administration)</b>	<b>Business, Personal, and Real Property (Los Angeles County Assessor)</b>	<b>Bad Check Restitution Program (Los Angeles County District Attorney)</b>	<b>State Income Tax and Small Busi- ness (FTB)</b>
<b>1:00 P.M.- 1:50 P.M.</b>	<b>Offers in Compromise (IRS)</b>	<b>Reporting Requirements (EDD)</b>	<b>Sales and Use Tax Exemptions (BOE)</b>	<b>California Labor Laws and Regulations (Department of Industrial Relations)</b>	<b>Basic I-9 Requirements (U.S. Immigration)</b>
<b>2:00 P.M.- 2:50 P.M.</b>	<b>Financing Your Small Business (U.S. Small Business Administration)</b>	<b>Taxpayers' Rights Advocates - Problem Resolution Process (IRS, BOE, EDD, FTB)</b>			

Please remember to complete an evaluation form and return it  
to a host or hostess or place it in a designated box on site.